

DD/A Registry

83-4476/1

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Delegation of Authority to Appoint Class "A"
Cashiers to U. S. Treasury Department

FROM:

Allen R. Elkins
Director of Finance

EXTENSION

NO.

DATE

18 October 1983

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DDA

3 NOV 1983

Harry:

2.

3.

Director of Finance
1212 Key Bldg.

4.

5.

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The attached memorandum formalizes the agreement reached as a result of my 29 Sept. 1983 note to you and your decision to delegate authority to the D/Finance to designate names of OF officers to U.S. Treasury to serve as "Class A Cashiers."

Your approval of the attached memorandum is requested.

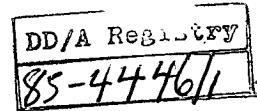
Allen R. Elkins

Att

DD/A REGISTRY

FILE: 30-1

25X1



SECRET

18 OCT 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Allen R. Elkins
Director of Finance

SUBJECT: Delegation of Authority to Appoint Class "A"
Cashiers to U.S. Treasury Department

REFERENCES: A. Memo for DDCI through DD/S and Exec.
Director/Comptroller, dtd. 6 Feb 64, from Acting
Dir/Finance, Subject: Delegation of Authority to Request
Appointment of Cashiers (attached)

B. Letter for Chief, Disbursing Officer, Department of
Treasury, from DDCI, dtd. 4 March 64 (attached)

1. This memorandum contains a recommendation for your approval; this recommendation is contained in paragraph 3.

2. Reference B authorizes the Director of Finance to designate individuals to serve as cashiers for this Agency. In accordance with Reference A, paragraph 6, this Office designates finance officers to the Department of the Treasury to serve as Class "A" cashiers, however, prior to transmitting the names your approval is required. This procedure, requiring DDA prior approval, was conjured up in 1964, some 19 years ago during a completely different era; today it appears outdated and unnecessary. To the best of our knowledge the approval has always been proforma and no DDA has disapproved such a designation made by the Director of Finance.

3. It is recommended that you delegate this authority exclusively to the Director of Finance in accordance with intent of Reference B and that the requirement for your prior approval for each designation be discontinued. Your approval hereon will also result in being updated appropriately.

25X1

/s/ Allen R. Elkins
Allen R. Elkins

Attachments:
Reference A.
Reference B.

25X1

SECRET

SECRET

SUBJECT: Delegation of Authority to Appoint Class "A"
 Cashiers to U.S. Treasury Department

Harry E. Fitzwater

APPROVED: Deputy Director for Administration

DISAPPROVED: Deputy Director for Administration

DATE: 3 NOV 1983

Distribution:

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